



Jamisontown Public School

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STAGE 2 ORAL PRESENTATION Term 2

Dear Parents and Caregivers,

Due: Monday 25 May 2021 (Week 6).

Each student is to present a procedure to the class. They will explain and demonstrate each step of the procedure. These could include:

A recipe (no cooking)	How to play a game	Making something e.g. craft	An experiment
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A table will be available for the students to set up their demonstration if needed. They should support their presentation with any of the following-

- Modelling "how to" for each step (bring materials needed)
- A model already prepared for each step in the process
- A PowerPoint presentation
- A poster with drawings or photographs showing the steps.

The students will need to decide on the following information to include in their presentation:

<p><u>Type of Procedure</u> Will they prepare food, show an experiment, model how to construct something or explain the steps in a game? State which type and then name it.</p>	
<p><u>Materials</u> What materials are needed to conduct this procedure? (e.g. food items, game pieces, experiment materials, construction materials)</p>	
<p><u>Method</u> Each step in the procedure should be provided or demonstrated and explained.</p>	
<p><u>Introduction, conclusion, entertainment</u> How will you explain what you are going to show and how will you finish your presentation? How will you engage the audience?</p>	

For their oral presentation the students should bring their materials, model, poster or a slideshow on USB etc. They will have **3 minutes** to demonstrate the procedure to the class. This should not be just pointing to a part or step and saying what it is but actually explaining how it is used. They may prepare palm cards or notes if required.

(Please note that it will take approximately 1-3 days to see all the presentations so they may not have the chance to present on Monday.)

ORAL PRESENTATION MARKING SCALE

Note: Timing is important. Students will be deducted 1 mark for times shorter or longer than the set time by more than 1 minute. **Year 3 and Year 4:** maximum 3 minutes

Name:	Time:		Score /20
Skills	0-1 mark	2-3 marks	4-5 marks
Preparation All necessary resources are ready, evidence of rehearsal and research. Presentation ready on time.	Little knowledge of procedure or rehearsal evident. Plan or model or resources not well developed.	Some knowledge of procedure and rehearsal evident. Satisfactory plan, model or resources. (Palm cards or notes available).	Thorough knowledge of procedure evident, confident, preparation with or without palm cards. Effective plan or model or resources.
Delivery Uses gestures, posture, and expression to make presentation entertaining. Eye contact.	Monotone or very soft voice, no gestures used. Pace was too slow or fast with limited use of expression. Eye contact was limited.	Good expression, pace uneven, some gestures. Pauses used to some effect. Some eye contact.	Effective use of expression, gesture, pause and eye contact. Posture was confident. Pace suited the situation.
Content Describes each step clearly and in detail. Final product demonstrated.	No introduction beyond "Good morning". Limited information about the process given to audience.	Basic introduction and conclusion. Some information about the process given to audience but not developed fully.	Effective introduction and conclusion. Detailed information presented.
Vocabulary Uses descriptive or technical vocabulary that suits the topic.	Limited description or technical language. Vocabulary is simple or not understood e.g. put, got.	Some description and use of interesting vocabulary e.g. fold, mix.	Vocabulary is highly descriptive or technical and used effectively e.g. measure, prepare, separate.

Thank you for supporting the students with this task,

Yours Sincerely,

Suzanne Quirk, Kylie Cameron, Lavenda Wood, Lauren Grausam, Freda Walker
 Stage 2 teachers


 Jason Clarke
 Principal
 26 April, 2021